

FEB 23 1954

MEMORANDUM FOR: Acting Deputy Director (Administration)

SUBJECT : Airplane Travel Accommodations

REFERENCES : Memorandum dated 9 February 1954 to the  
Director of Central Intelligence from  
Assistant Director for Personnel - Same  
Subject, with Attachments  
(1) Staff Study - Airplane Travel Accommodations  
(2) Proposed Notice  Airplane Travel  
Accommodations

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In accordance with your request this Office has reviewed the reference material. It is recommended that the proposed Notice be revised in accordance with the attached revised draft of the proposed Notice. It is particularly important that the proposed paragraph 5 be adopted since the inclusion of such provisions will provide a precise basis for audit of travel vouchers.

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E. R. SAUNDERS  
Comptroller

Attachment